

## Score Release FAQs for Renewal Candidates

### Q: When will I receive my renewal decision?

A: We anticipate renewal results will be released in November. When an exact date is identified, our website will be updated. Monitor [www.boardcertifiedteachers.org/score-release](http://www.boardcertifiedteachers.org/score-release) for updates.

### Q: What time will you release my renewal decision?

A: We anticipate releasing renewal results by noon, CST on the date specified. We are unable to provide a more precise time.

### How will I receive my renewal decision?

A: We will release your renewal decision to you via your personal [My Profile](#) account. Note: On the day of, and approximately 2-3 days following score release, you will only have access to your score report. All other aspects of *My Profile*, including payments and applications, will be unavailable.

### Q: What preparations should I make in advance of the release of my renewal decision?

A: Please take a moment to:

- Log in to your [My Profile](#) account to ensure you recall your username and password. If necessary, reset your Password or retrieve your User Name by clicking "[Forgot User Name](#)" or "[Forgot Password](#)". Special characters, e.g., asterisks, exclamation points, dashes, periods, etc., cannot be part of your login credentials. (Note: Failure to confirm your username and password prior to the date of score release could result in delayed access to your scores.)
- Verify your preferred contact information (address, telephone number, and email address) and school district information is accurate and up to date.
- Familiarize yourself with the scoring process by reviewing Renewal at a Glance at [boardcertifiedteachers.org/renewal-process](http://boardcertifiedteachers.org/renewal-process).

### Q: How are renewal decisions determined?

A: One or more NBCTs independently and holistically evaluate the three interrelated components and reflection, which constitute the Profile of Professional Growth, as a single entity. Assessors are trained extensively to evaluate this body of information and to minimize the effects of personal biases on the decision they make when viewing the evidence. Based on the entire body of evidence that you as the renewal candidate submit, assessors then make a single decision—to renew or not renew. To learn more about the evaluation process, review the Renewal at a Glance located at [www.boardcertifiedteachers.org/renewal-process](http://www.boardcertifiedteachers.org/renewal-process).

### Q: What are Recommendations for Focus?

A: If your certification is not renewed on the initial attempt, you will receive recommendations for focus generated as part of the evaluation process. These recommendations for focus are based on the evaluation rubric and specify key aspects of your submission that could be improved with stronger evidence. To learn more, review the Renewal at a Glance located at <http://www.boardcertifiedteachers.org/renewal-process>.

### Q: When will I receive my NBCT certificate?

A: **Renewed NBCTs:** In January of 2017, we will ship your new NBCT certificate to the preferred mailing address listed in your [My Profile](#) account. To prevent delays in receiving your certificate, please confirm/update your preferred mailing address no later than two weeks after the release of your renewal decision.

### Q: How will my name be printed on my NBCT certificate?

A: **Renewed NBCTs:** Unless you specify otherwise, we will print your certificate using only the first and last name listed in your [My Profile](#) account. To make a change, click on the "Scores" link within your

account and follow the prompts provided. You must submit your changes no later than two weeks after the release of your renewal decision; requests received after that date will be subject to a \$25 charge.